

Culture, Connectivity and Technology: Translating Communities, Transforming Perspectives

21-23 May 2025 | Face-to-face forum Hong Kong Baptist University



APTIF11 - Registration and Offline Payment Instructions

At the official registration site, you can register for the conference and a pre-conference workshop.

Offline payment can be made by **bank transfer** (tele-transfer/ local bank transfer).

Payment by bank transfer

Payment at your bank should be done <u>before</u> you start registering at the official registration site as you are required to submit the payment record/slip. Please refer to the bank information below for making a transfer.

All bank charges, if any, should be borne by the payer. Bank charges vary by the system the remittance is processed, and can cost from HKD15 to HKD300 per transaction by the receiving bank alone.

Bank information for remittance:

- Name of Bank: Hang Seng Bank Limited
- Bank Address: Baptist University Branch, 224 Waterloo Road, Kowloon Tong, Kowloon, Hong Kong
- Account Name: Hong Kong Baptist University
- Swift Code: HASEHKHH
- Account No.: 024-395-510373-669 (Currency: Hong Kong Dollars)
- Reference code: APTIF11 CTN

Note: While you may have instructed your bank to transfer the amount in full value <u>and</u> that all bank charges are borne by the payer, it sometimes happens that the amount received by the payee is still less than the amount payable. If so, the payer will be notified and the payment of the difference in the amounts may be settled on the check-in day of the conference.

Bank information for local bank transfer (for local participants only):

- Name of Bank: Hang Seng Bank Limited
- Account Name: Hong Kong Baptist University
- Account No.: 024-395-510373-669
- Reference code: APTIF11_CTN

For details of the fees, please refer to the conference website.

THE 11TH ASIA-PACIFIC TRANSLATION AND INTERPRETING FORUM

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The registration page will close on or before 7 May 2025, or any time when the maximum quota is reached, whichever is earlier.

All fees are non-refundable and non-transferable.

All information collected will be used solely for the organization of this conference.

Before starting, you should have the scanned copy of the completed "Application for Funds Transfers (Overseas) (境外匯款申請書)" Form or the bank payment record/slip for uploading as proof of payment.

Once the registration is done with the submission of the required documents for processing/verification, you will see the "Completion of Registration at APTIF11" page.

When the receipt of your offline payment is confirmed, an email with your payment number will be sent to you, and your registration will be deemed successful.

Please let us know at aptif11@hkbu.edu.hk if you have any questions.