

Royal Plaza Hotel is proud to be one of the Official Hotels of The Third HKBU International Conference on Interpreting. The hotel was established in 1997 and is wholly owned and managed by Sun Hung Kai Properties Limited. It is centrally located in Hong Kong, within access to the major transport modes. It is directly linked to one of the largest shopping centers in Hong Kong and within short distance from local attractions. The Hotel also provides complimentary shuttle bus to and from Tsimshatsui. Hotel Website: (www.royalplaza.com.hk)

RESERVATION REQUEST FORM

œ The Third HKBU International Conference on Interpreting œ

Hong Kong Baptist University

(Validity: 6-10 December 2022 inclusive)

Name(s): 1) Dr/Prof/Mr/Ms/Mrs (First name) _____ (Last name) _____

2) Dr/Prof/Mr/Ms/Mrs (First name) _____ (Last name) _____

Contact No(s): 1) (Tel) _____ (Fax) _____ (Email) _____

2) (Tel) _____ (Fax) _____ (Email) _____

Arrival Date		Arrival Flight/Time	
Departure Date		Departure Flight/Time	

Please put a ✓ in the appropriate box of your selection.

Room type	*Daily Room Rate (HK\$) – inclusive of 10% Service Charge	
	Room only	
	Single / Double Occupancy	
Plaza Deluxe Room (One King bed 6'x6'6")	<input type="checkbox"/> \$968.00net	
Transportation <i>(Advance reservation for airport transportation is required, and the rate is subject to change without prior notice. Airport Shuttle arrangement is provided based on a fixed time schedule.)</i>	♦ Hotel Limousine (maximum 3 persons per car) <input type="checkbox"/> Arrival <input type="checkbox"/> Departure <input type="checkbox"/> Round Trip (HK\$850 per car one way)	
Booking Guaranteed By:	<input type="checkbox"/> Amex <input type="checkbox"/> Visa <input type="checkbox"/> Master <input type="checkbox"/> Diners	
Credit Card No.		Expiry Date (mm/yy)
Name of Card Holder		

Signature: _____ Date: _____

Remarks:

- Reservation request form must be submitted to Royal Plaza Hotel **on or before 7 November 2022 (Hong Kong Time)**. All reservation requests are subject to hotel confirmation.
- All bookings must be guaranteed by a valid credit card of one night room charge. One night room charge will be applied if cancellation cannot be notified by writing to the hotel **on or before 21 November 2022 (Hong Kong Time)**.
- A Reservation Confirmation will be submitted to sender within 48-hour after receipt of completed Reservation Request Form. Reservation will not be valid without Reservation Confirmation of Royal Plaza Hotel.
- Reservation outside the above valid period is subject to the prevailing rate and hotel availability.
- Royal Plaza Hotel reserves the right of final decision in case of any disputes.

HOTEL USE ONLY

CONFIRMED

WAITING LIST

NOT CONFIRMED

By _____

Remarks _____

Date _____